

ESSEX REGIONAL HEALTH COMMISSION

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Carrie Nawrocki, Executive Director

Commission Meeting May 17, 2023

Opening of the Meeting

M. Raimo opened the meeting at 10:06 a.m. by declaring that it had been duly advertised in accordance with Chapter 231 of the New Jersey Open Public Meeting Act of 1975. This special meeting was conducted via Zoom.

Attendance

Present

M. Raimo, President
V. DeFilippo
K. Costello
W. Wallace (10:10)
C. Davenport
R. Jernick
S. Ruffalo
A. Monaco
S. Whyte
P. Dillon
B. Vilcant
T. DeNova

C. Nawrocki, Director
R. Budris, Deputy Director

Absent

T. Restaino
L. Anello

Minutes of the Meeting of February 21, 2023

The minutes were passed unanimously, with the exception of A. Monaco who abstained, on a motion by V. DeFilippo and second by T. DeNova (Attachment 1).

Announcements

C. Nawrocki announced the following Commission appointments:

- K. Costello- Primary Representative on Board of Commissioners, Cedar Grove
- S Ruffalo- Alternate Representative on Board of Commissioners, Cedar Grove
- P. Dillion- Primary Representative on Board of Commissioners, South Orange
- A. Monaco- Primary Representative on Board of Commissioners, Montclair

New Business

Resolution Authorizing South Orange Reactivating Commission Membership

C. Nawrocki presented Resolution 2023-05-01 Resolution Authorizing the Reactivation of the Township of South Orange Village's Membership (Attachment 2). The resolution was passed unanimously on a motion by V. DeFilippo and a second by W. Wallace.

NJDOH Strengthening Local Public Health Capacity Program Grant

C. Nawrocki discussed ERHC applying for the new NJDOH Strengthening Local Public Health Capacity Program Grant (Attachment 3). A motion to apply for the grant was made by B. Vilcant and seconded by K. Costello. The motion was passed unanimously.

Ending the Professional Service Agreements for the Strengthening Local Public Health Capacity Grant activities and hiring VPOC

C. Nawrocki announced the recommendation of the Finance and Personnel Committee to end the shared services agreements with participating member municipalities for the Strengthening Local Public Health Capacity Grant activities and the hiring and managing of the Vulnerable Outreach Coordinator (VPOC) position. ERHC will continue to provide grant compliance assistance to all member municipalities as requested. A motion to discontinue the program was made by V. DeFilippo and seconded by K. Costello. The motion passed unanimously with T. DeNova abstaining.

REHS Services

C. Nawrocki presented a request for Registered Environmental Health Service (REHS) assistance from West Orange and Maplewood. ERHC would provide an REHS two days a week for each town until the end of June. A motion to provide these services were passed unanimously on a motion by L. Anello and a second by C. Davenport.

Update from the Essex County Health Officer's Association

W. Wallace reminded everyone of a food safety class is being offered by the ECHOA with assistance from ERHC.

There being no further business the meeting was adjourned by M. Raimo at 10:25 AM.

I, Carrie Nawrocki, Director of the Essex Regional Health Commission do hereby certify that the foregoing are the minutes of a meeting held on may 17, 2023.

In witness whereof I have hereunto set my hand on this 9th day of June in the year 2023.

A handwritten signature in cursive script, appearing to read "Carrie Nawrocki".

Carrie Nawrocki, Executive Director