

ESSEX REGIONAL HEALTH COMMISSION

204 Hillside Avenue, Livingston, NJ 07039
PHONE (973) 251-2059 FAX (973) 251-2779
www.essexregional.org
Carrie Nawrocki, Executive Director

Commission Meeting
June 17, 2025

Opening of the Meeting

M. Raimo opened the meeting at 10:07 a.m. by declaring that it had been duly advertised in accordance with Chapter 231 of the New Jersey Open Public Meetings Act of 1975.

Attendance

Present

M. Raimo, President (via phone, due to illness)
V. DeFilippo
C. Davenport
K. Costello
P. Dillon
G. Miranda-Diaz
M. O'Reilly
B. Asare
H. Henry (EO Alternate)
M. Fonzino
W. Wallace
M. McGowan
R. Jernick
C. Nawrocki, Director
R. Budris, Deputy Director
M. Leguizamon, CFO

Absent

A. Monaco
L. Anello

Minutes of the Meeting of March 18, 2025

The minutes were approved unanimously on a motion by P. Dillon and a second by V DeFilippo (Attachment 1).

Expenditure Report for March 15, 2025 – June 15, 2025

The expenditure report was unanimously ratified on a motion by W. Wallace and a second by M. O'Reilly (Attachment 2).

Announcements

none

New Business

CEHA Shared Services Agreement Update (FY 2025 and FY 2026)

C. Nawrocki reported that the County has just approved the CEHA contract, which ends at the end of this month. Essex County has informed the Commission that it will be paid at the end of this year for this contract. For 2026, the County has informed C. Nawrocki that it wishes to modify the terms of the contract. Those changes are currently being discussed with lawyers, and the results will be presented at the next meeting. A motion was made to accept the 2025 contract (Attachment 3) by M. Fonzino, with a second by K. Costello. The motion passed unanimously.

Overdose Fatality Review Team Grant FY 2026 NJDOH

C. Nawrocki informed the board that the commission received the OFRT grant for 2026 (Attachment 4). The amount of this year's grant is less due to the unavailability of funding through a competitive grant add-on (which the commission was awarded last year). A motion was made by V. DeFilippo and seconded by G. Miranda-Diaz to accept this grant. The motion was passed unanimously.

Strengthening Local Public Health Capacity Grant For FY 2025/2026 NJDOH

C. Nawrocki discussed that the Commission had applied for the 2025/2026 Capacity Grant. A motion was made by W. Wallace and seconded by C. Davenport to accept this grant. The motion passed unanimously.

Professional Services Agreement Pesticide Applicator Pilot Program FY 2026

C. Nawrocki presented and explained, at the request of some of the municipalities, that the commission explored and implemented a program where commission employees became pesticide applicators to provide fee-based rodent control to municipalities in the commission that requested this service. West Orange will be the pilot program for this service (Attachment 5). A motion was made by B. Asare, and a second by G. Miranda-Diaz. The motion passed unanimously.

Professional Services Agreement REHS FY 2026 West Orange

C. Nawrocki presented a proposed contract (Attachment 6) for the commission to continue to provide registered environmental health services to West Orange. C. Nawrocki reminded the Commissioners that this service is an option available to any town that needs it. A motion to enter into the contract was made by K. Costello and seconded by G. Miranda-Diaz. The motion passed unanimously.

Jif Alternate Representative

Resolution #2025-06-02 (Attachment 7) was presented, appointing L.Vera as the alternate representative to the Suburban Metro Joint Insurance Fund. The resolution was unanimously adopted on a motion by C. Davenport and a second by M. O'Reilly.

Attorney Update

With the commission's contract with Essex County requiring negotiations, C. Nawrocki requested approval to use legal services from Cleary Giacobbe Alfieri Jacobs, LLC. The reason for this request is that the Commission's attorney also does work for the County of Essex. The request was approved unanimously on a motion by M. O'Reilly and a second by V. DeFilippo.

There being no further business the meeting was adjourned by M. Raimo at 10:45 am.

I, Carrie Nawrocki, Director of the Essex Regional Health Commission, do hereby certify that the foregoing are the minutes of a meeting held on June 17th, 2025.

In witness whereof, I have hereunto set my hand on this 17th day of June in the year 2025.

A handwritten signature in black ink that reads "Carrie Nawrocki". The signature is written in a cursive, flowing style.

Carrie Nawrocki, Executive Director