

# **ESSEX REGIONAL HEALTH COMMISSION**

**204 Hillside Avenue, Livingston, NJ 07039**  
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**www.essexregional.org**  
**Carrie Nawrocki, Executive Director**

**Commission Meeting**  
**September 17, 2024**

## **Opening of the Meeting**

M. Raimo opened the meeting at 10:10 a.m. by declaring that it had been duly advertised in accordance with Chapter 231 of the New Jersey Open Public Meeting Act of 1975.

## **Attendance**

### **Present**

M. Raimo, President  
L. Anello  
C. Nawrocki, Director  
R. Budris, Deputy Director  
K. Costello  
C. Davenport  
M. Leguizamon  
A. Monaco  
M. O'Reilly  
M. Fonzino  
G. Miranda-Diaz  
B. Asare  
V. DeFilippo

### **Absent**

W. Wallace  
P. Dillon  
M. McGowen

## **Minutes of the Meeting of June 18, 2024**

The minutes were approved unanimously on a motion by G. Miranda-Diaz and a second by L. Anello (Attachment 1).

## **Expenditure Report for June 1, 2024 through August 31, 2024**

The expenditure report was unanimously ratified on a motion by K. Costello and seconded by V. DeFilippo (Attachment 2).

## **Announcements**

M. Raimo introduced Michael Fonzino, the Director of West Orange Health Department, as the new board member representing West Orange. (Attachment 3).

C. Nawrocki discussed that the Commission was seeking to license Commission employees in the application of pesticide for rodent control as a service for Commission towns.

## **Old Business**

None

## **New Business**

### **Budget Amendments**

The 2024 Commission budget amendments (Attachment 4) were presented to the board by M. Leguizamon. The board also received the budget amendment justifications (Attachment 5). The amendments were unanimously approved on a motion by C. Davenport and a second by M. Fonzino.

### **2025 Budget**

The 2025 Commission proposed budget (Attachment 6) and budget justifications (Attachment 7) were presented to the board by M. Leguizamon. Resolution #2024-09-03 (Attachment 8) adopting the 2025 budget was passed unanimously on a motion by V. DeFilippo and a second by M. O'Reilly

### **Grant Updates**

R. Budris provided the Commissioners with an update on the Overdose Fatality Review team including changes of roles and activities.

### **Contract with Essex County for CEHA Services**

C. Nawrocki updated the board about discussions with the county and New Jersey Association of County and City Health Officials to try and increase funding. C. Nawrocki relayed that the Commission hasn't yet received the 2024/2025 County Environmental Health Act contract from the County.

**Renewal of ERHC's membership in the Suburban Metro Joint Insurance Fund**

C. Nawrocki presented the agreement to renew EHRC's membership in the Suburban Metro Joint Insurance Fund (Attachment 9) for a three-year period. The motion to approve the agreement was passed unanimously on a motion by L. Anello and a second by A. Monaco.

There being no further business the meeting was adjourned by M. Raimo at 10: 51 AM

I, Carrie Nawrocki, Executive Director of the Essex Regional Health Commission do hereby certify that the foregoing are the minutes of a meeting held on September 17th, 2024.

In witness whereof I have hereunto set my hand on this 5<sup>th</sup> day of December in the year 2024.



Carrie Nawrocki, Executive Director