

ESSEX REGIONAL HEALTH COMMISSION

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Carrie Nawrocki, Executive Director

Commission Meeting
June 18, 2024

Opening of the Meeting

M. Raimo opened the meeting at 10:16 a.m. by declaring that it had been duly advertised in accordance with Chapter 231 of the New Jersey Open Public Meeting Act of 1975.

Attendance

Present

M. Raimo, President
V. DeFilippo
L. Anello
C. Davenport
K. Costello
P. Dillon
G. Miranda-Diaz
M. O'Reilly
A. Monaco
B. Asare
C. Nawrocki, Director
R. Budris, Deputy Director (via Phone)

Absent

W. Wallace
M. McGowan

Minutes of the Meeting of February 20, 2024

The minutes were approved unanimously on a motion by K. Costello and seconded by C. Davenport (Attachment 1).

Expenditure Report for February 16, 2024 – May 31, 2024

The expenditure report was unanimously ratified on a by motion V. DeFilippo and a second by G. Miranda-Diaz (Attachment 2).

Announcements

None

New Business

FY 2025 Grants/Agreements

C. Nawrocki discussed the following grants and agreements for the July 1, 2024- June 30, 2025.

- County Environmental Health Act (CEHA) Shared Services Agreement, Essex County Health Department (Attachment 3)
- Local Public Health Overdose Fatality Review Teams Grant, New Jersey Department of Health (Attachment 4)
- Strengthening Local Public Health Capacity 2025, New Jersey Department of Health (Attachment 5)
- Professional Services Agreement for Registered Environmental Health Specialist, Maplewood (Attachment 6)
- Professional Services Agreement for Registered Environmental Health Specialist, West Orange (Attachment 7)

The board discussed the grants and agreements and recommended requesting an increase in the amount of funding from the Essex County Department of Health to cover the cost of the CEHA program. A motion was made by A. Monaco, seconded by G. Miranda-Diaz and unanimously approved to enter into the agreements and accept funds.

FY 2025/FY 2026 Grant

C. Nawrocki discussed the New Jersey Association of County and City Health Officers (NJACCHO) Sustaining Local Public Health Infrastructure Grant (Attachment 8) for June 2024 – June 2026. After reviewing the grant, a motion was made by K. Costello and seconded by L. Anello. The motion passed unanimously.

Chapter 48 Resolution Update

C. Nawrocki presented a formal resolution (Attachment 9) for the agreement at the last meeting to extend pro-rated retirement benefits for an employee with 25 years of combined service with the previous environmental agency they transferred from. This resolution is required by the state pension system. The resolution was passed unanimously on a motion by C. Davenport and a second by M. O'Reilly.

IT Support Agreements - Hudson Regional Health Commission

C. Nawrocki presented and explained Resolution 2024-06-02 amending last year's agreement (Attachment 10), adding an additional \$1500 to cover additional services needed due to an email hack incident. A new 2024-2025 Agreement (Attachment 11) for a maximum of \$100 per month was also presented. Both the addendum and the new agreement were approved via email, but the request is to formalize acceptance of both at this meeting. The resolution amending the previous contract was passed unanimously on a motion by L. Anello and a second by K. Costello. The new agreement passed unanimously on a motion by A. Monaco and a second by G. Miranda-Diaz.

Selling of Commission Vehicle

C. Nawrocki requested approval for selling a 2010 Toyota Prius on the State's Municibid auction website. A motion to sell the vehicle was made by M. O'Reilly, seconded by L. Anello and unanimously approved.

Personnel Changes

C. Nawrocki announced that A. Dagosto will be retiring at the end of September and that a new employee, L. Nunez was hired and will be starting on July 1st.

There being no further business the meeting was adjourned by M. Raimo at 10:45 am.

I, Carrie Nawrocki, Director of the Essex Regional Health Commission do hereby certify that the foregoing are the minutes of a meeting held on June 18, 2024.

In witness whereof, I have hereunto set my hand on this 1st day of July in the year 2024.



Carrie Nawrocki, Executive Director