

ESSEX REGIONAL HEALTH COMMISSION

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Carrie Nawrocki, Executive Director

Commission Meeting

December 15, 2020

Opening of the Meeting

L. Anello opened the meeting at 11:38 a.m. by declaring that it had been duly advertised in accordance with Chapter 231 of the New Jersey Open Public Meeting Act of 1975.

Attendance

Present

L. Anello, President
M. Raimo
V. DeFilippo
W. Wallace
T. DeNova
C. Davenport
R. Evans (departed 11:48)
K. Costello
S. Portuese
T. Restaino
K. Alsbrook (arrived 11:48)
C. Britton
M. Leguizamon
C. Nawrocki, Director
R. Budris, Deputy Director

Absent

V. Kuteyi

Minutes of the Meeting of September 15, 2020

The minutes were approved unanimously on a motion by T. DeNova and second by K. Costello (Attachment 1).

Expenditure Report for September 16, 2020 through November 30, 2020

The expenditure report was unanimously ratified on motion V. DeFilippo and a second K. Costello (Attachment 2).

Announcements

R. Budris and C. Nawrocki updated the Commissioners on the status of the Opioid Fatality Review Team grant and the Local Capacity Building grants that ERHC received

New Business

2021 Commission Meeting Dates

The proposed Commission meeting dates were passed unanimously on a motion by M. Raimo and a second by W. Wallace. The meeting dates are as follows:

Tuesday, February 16, 2021 (10:00 AM)
Tuesday, April 20, 2021 (10:00 AM)
Tuesday, June 22, 2021 (10:00 AM)
Tuesday, September 21, 2021 (10:00 AM)
Tuesday, December 14, 2021 (11:00 AM)

Risk Management Consultant Agreement

A motion to enter into the risk management agreement (Attachment 3) with Brown and Brown was passed by an unanimous vote on a motion by V. DeFilippo and a second by K. Costello. C. Nawrocki discussed this contract is required by our Joint Insurance fund and stated that the cost remains unchanged as a fixed percentage of the fund's premium.

2020 Budget Amendments

M. Leguizamon and C. Nawrocki presented budget amendments for 2020 (Attachment 4). Many of the changes reflect money received from new grants as well as FEMA funds and funds from the previous grant. The amendments were unanimously passed approved on a motion by V. DeFilippo and a second by W. Wallace.

Attorney Proposal

C. Nawrocki presented the Professional Legal Services Agreement with Piro, Zinna, Cifelli, Paris & Genitempo, LLC and accompanying resolution # 2020-12-10 to accept the proposal (Attachments 5 and 6). A motion to pass the resolution was passed unanimously on a motion made by M. Raimo and a second by W. Wallace.

Auditor Proposal

C. Nawrocki presented the proposal for auditor services from DeSena and Company and resolution # 2020-12-11 to accept the proposal (Attachments 7 and 8). A motion to pass the resolution was approved unanimously on a motion by T. DeNova and a second by W. Wallace.

Designation of Depositories

Resolution #2020-12-08 (Attachment 9) designating State of New Jersey Management Fund and PNC Bank as the official depositories of ERHC was passed unanimously on a motion by V. DeFilippo and a second by K. Costello

Designation of Official Newspaper

Resolution #20-12-09 (Attachment 10) designating the Star Ledger as the official newspaper of the Commission was passed unanimously on a motion by T. DeNova and a second by W. Wallace.

Essex County Health Officer's Association Update

V. DeFilippo updated the group on plans to host a couple of CE training programs.

There being no further business the meeting was adjourned by L. Anello at 12:10 PM

I, Carrie Nawrocki, Director of the Essex Regional Health Commission do hereby certify that the foregoing are the minutes of a meeting held on December 15, 2020.

In witness whereof I have hereunto set my hand on this 31st day of January in the year 2021.

Carrie Nawrocki, Executive Director