

ESSEX REGIONAL HEALTH COMMISSION

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Carrie Nawrocki, Executive Director

Commission Meeting

September 23, 2021

Opening of the Meeting

L. Anello opened the Zoom meeting at 10:05 a.m. by declaring that it had been duly advertised in accordance with Chapter 231 of the New Jersey Open Public Meeting Act of 1975.

Attendance

Present

L. Anello, President
M. Raimo
T. DeNova
K. Alsbrook (alternate)
C. Nawrocki, Director
R. Budris, Deputy Director
W. Wallace
K. Costello
V. DeFilippo
C. Davenport
Marie DeSena
T. Restaino
M. Leguizamon
S. Rufolo

Absent

C. Britton
V. Kuteyi
B. Vilcant

Minutes of the Meeting of June 22, 2021

The minutes were approved unanimously on a motion by W. Wallace and second by T. DeNova (Attachment 1).

Expenditure Report for June 15, 2021 through September 15, 2021

The expenditure report was unanimously ratified on a motion by V. DeFilippo and second by M. Raimo (Attachment 2).

Announcements

C. Nawrocki announced the following

R. Jernick has been appointed Nutley's alternate Commissioner

B. Vilcant is now the primary Commissioner for the City of Newark with K Alsbrook as the alternate

K. Costello is now the primary Commissioner for Montclair

S. Rufolo's appointment as the Commissioner for Cedar Grove is pending an appointment letter

Old Business

None

New Business

ERHC Capacity Grant Update

R. Budris updated the Commissioners on the Commission's capacity grant activities and reminded the Commissioners that ERHC is a resource for town to assist with their own Capacity grants as well as other Covid related activities.

2020 Audit Report

M. DeSena of DeSena and Company Certified Public Accountants presented the Commission's 2020 audit report. M. DeSena reported that the audit has a clean opinion. The audit report was unanimously accepted on a motion by T. Restaino and a second by K. Costello.

2021 Budget

The 2021 Commission budget was presented to the board by M. Leguizamon (Attachment 3). Resolution #2021-09-02 (Attachment 4) adopting the 2021 budget was passed unanimously on a motion by M. Raimo and a second by V. DeFilippo.

2021 Budget Amendments

M. Leguizamon presented budget amendments for 2021 (Attachment 5). The amendments were unanimously approved on a motion by V. DeFilippo and a second by C. Davenport.

Opioid Fatality Review Team Grant Update

C. Nawrocki updated the group on the Commission's activities under the grant and announced the state was extending the grant. A motion to extend this grant was passed unanimously on a motion made by T. DeNova and a second by V. DeFilippo.

IT Contract

This contract (Attachment 6) with Hudson Regional Health Commission is to provide IT service to migrate ERHC over to a new server and network. It had been originally approved via email over the summer by the Commissioners as well as the State Health Department. The cost is not to exceed \$12,000 and will come from funding provided by the Capacity Building Grant. The motion to enter into this contract was unanimously approved with a motion by V. DeFilippo and a second by T. DeNova

West Orange Contract for additional VPOC Assistance

A contract (Attachment 7) to cover the pay of part the personnel of the VPOC grant in West Orange. The Board approved this via email prior and State Department of Health approval is pending. A motion was passed unanimously to enter into this contract with a motion by V. DeFilippo and a second by K. Costello

Cost of Living Adjustment

A motion was passed unanimously to provide a 2% COLA increase for the ERHC employees on a motion by M. Raimo and a second by W. Wallace.

Appointment of the ERHC Nominating Committee

K. Costello was appointed by L. Anello to be the chair of the nominating committee for the ERHC Commission officers for 2022 and 2023

Resolution Changing the Joint Insurance Fund Alternate

Resolution 2021-09-03 (Attachment 8) appointing J. Cordero the new alternate Commissioner to the Suburban Metro Joint Insurance fund was passed unanimously on a motion by V. DeFilippo and a second by W. Wallace.

Update of the Essex County Health Officer Association

V. DeFilippo provided an update on the activities of the Essex County Health Officers Association.

There being no further business the meeting was adjourned by L. Anello at 10:53 AM

I, Carrie Nawrocki, Director of the Essex Regional Health Commission do hereby certify that the foregoing are the minutes of a meeting held on September 23rd, 2021.

In witness whereof I have hereunto set my hand on this 5th day of December in the year 2021.

Carrie Nawrocki, Executive Director