

ESSEX REGIONAL HEALTH COMMISSION

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**www.essexregional.org
Carrie Nawrocki, Executive Director**

Commission Meeting June 16, 2026

Opening of the Meeting

M. Raimo opened the meeting at 10:10 a.m. by declaring that it had been duly advertised in accordance with Chapter 231 of the New Jersey Open Public Meeting Act of 1975.

Attendance

Present

M. Raimo
L. Anello
K. Costello
C. Davenport
A. Monaco
M. O'Reilly
M. Fonzino
B. Asare
V. DeFilippo
M. Merola
M. McGowan
W. Wallace
C. Nawrocki, Director
M. Leguizamon, CFO

Absent

M. Mathieu

Minutes of the Meeting of February 17, 2026

The minutes were approved unanimously on a motion by K. Costello and a second by L. Anello (Attachment 1).

Expenditure Report for February 16, 2026 through June 15, 2026

The expenditure report was unanimously ratified on a motion by W. Wallace and seconded by M. Fonzino (Attachment 2).

Announcements

C. Nawrocki discussed the Scope of Work Project with the Newark Department of Health and Community Wellness, in which Essex Regional Health Commission received authorization to enter into an agreement from January 2026 to December 2026.

Old Business.

None

New Business**Grants/Agreements**

C. Nawrocki discussed the following grants and agreements for FY 2026 and FY 2027.

- Local Public Health Overdose Fatality Review Teams Grant FY 2027, New Jersey Department of Health (Attachment 3).
- Enhancing Local Public Health Capacity FY 2026, New Jersey Department of Health (Attachment 4)
- Professional Services Agreement for Registered Environmental Health Specialist, FY 2026 West Orange (Attachment 5)
- Childhood Lead Exposure Prevention Grant (CLEP) Application FY 2027 (Attachment 6)
- Local Public Health Infrastructure Grant (PHIG) Application FY 2027, New Jersey Department of Health (Attachment 7)

The board discussed the grants and agreements, in which a motion was made by M. O'Reilly, seconded by V. DeFilippo, and unanimously approved by the board.

Budget Amendments

M. Leguizamon presented budget amendments for 2026 (Attachment 8). The amendments were unanimously approved on a motion by W. Wallace, seconded by A. Monaco.

Purchasing Card – New State Contract

C. Nawrocki announced that Essex Regional Health Commission has ended its purchasing card program with Bank of America, and will now be implementing a new program with U.S. Bank. The new program will become effective once all setup requirements are processed and complete. On a motion by C. Davenport and seconded by B. Asare, this decision was unanimously approved.

Use of Electronic Funds Transfer System

Resolution #2026-06-01 (Attachment 9) authorizing the use of Stripe, Inc. allows taxpayers, residents or users of Commission services to make payments for registration fees online, by the use of credit cards and ACH bank transfers. This decision was passed unanimously on motion by L. Anello and a second by K. Costello.

There being no further business, the meeting was adjourned by M. Raimo at 10: 55 AM

I, Carrie Nawrocki, Executive Director of the Essex Regional Health Commission do hereby certify that the foregoing are the minutes of a meeting held on June 16th, 2026. In witness whereof I have hereunto set my hand on this 17th day of June in the year 2026.

Carrie Nawrocki, Executive Director

